

MISSOURI VALLEY COLLEGE – REGISTRAR’S OFFICE

**RESIDENCY REQUIREMENT WAIVER REQUEST**

NAME: \_\_\_\_\_ STUDENT NUMBER: \_\_\_\_\_

ANTICIPATED GRADUATION DATE: \_\_\_\_\_ DATE: \_\_\_\_\_

Missouri Valley College has a policy that the last 30 credit hours of a degree program must be taken in residence. If you have a valid reason for a waiver of this policy and request permission to back transfer, please complete the information below and submit it to the Registrar’s Office for approval. Once the form is received with all of the required signatures, the information will be reviewed and the final determination will be sent via email.

MVC Course number and title: \_\_\_\_\_

Transfer institution where you plan to take the course: \_\_\_\_\_

Transfer Institution course number & title: \_\_\_\_\_

Semester/Term when you plan to take the course: \_\_\_\_\_

Transfer Institution course description:

\_\_\_\_\_  
Academic Advisor Signature

\_\_\_\_\_  
School Dean

By signing this form you agree that the course listed above is equivalent to the MVC course listed and you support the back transfer.

\_\_\_\_\_  
Registrar’s Office final decision: \_\_\_\_\_ Date: \_\_\_\_\_