

ENTRANCE COUNSELING AND MASTER PROMISSORY NOTE

First-time borrowers of Federal Direct Student Loans must complete *Entrance Counseling* and sign a *Master Promissory Note (MPN)*. This will take approximately 30 minutes to complete. Contact the Financial Aid Office if you have questions (660-831-4171 or financialaid@moval.edu) Please have the following information available:

- Your FSA ID Username and Password (create or retrieve at <https://fsaid.ed.gov>) *
- Your social security number *
- Your driver's license number (recommended)
- Your award letter (recommended)
- Two references who reside at separate physical addresses *
- Phone numbers and email addresses for each reference *

Entrance Counseling and the Master Promissory Note are **REQUIRED** before your loans can be processed or reflected in your Summarized Student Statement (billing statement). New borrowers must attend classes for 30 days before loans will be disbursed.

Transfer students **MUST** complete Entrance Counseling with our school code, even if they have borrowed at a previous school. A valid MPN can be used from another school only if it hasn't expired. Check with the Financial Aid office if you have any questions.



ENTRANCE COUNSELING

1. Go to <https://studentloans.gov>
2. **Select *Log In*** (use your created FSA ID and Password to log in)
*****(if you do not have an FSA ID please select *Create an FSA ID*)***



3. A disclaimer message may pop-up **select *Accept***

Disclaimer

This is a U.S. Federal Government computer system intended to be accessed solely by individual users expressly authorized to access the system by the U.S. Department of Education. For security purposes and to ensure that the system remains available to all expressly authorized users, the U.S. Department of Education monitors the system to identify unauthorized users. Anyone using this system expressly consents to such monitoring. Except as expressly authorized by the U.S. Department of Education, unauthorized attempts to access, obtain, upload, modify, change, and/or delete information on this system are strictly prohibited and are subject to criminal prosecution under 18 U.S.C. 1030, and other applicable statutes, which may result in fines and imprisonment. For purposes of this system, unauthorized access includes, but is not limited to:

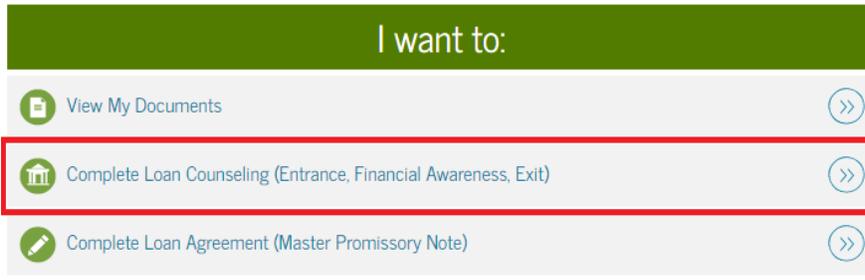
- Any access by an employee or agent of a commercial entity, or other third party, who is not the individual authorized user, for purposes of commercial advantage or private financial gain (regardless of whether that commercial entity or third party is providing a service to an authorized user of the system), and
- Any access in furtherance of any criminal or tortious act in violation of the Constitution or laws of the United States or of any State.

If system monitoring reveals information indicating possible criminal activity, such evidence may be provided to law enforcement personnel.

DECLINE

ACCEPT

4. **Select *Complete Loan Counseling (Entrance, Financial Awareness, Exit)***



5. **Select *Entrance Counseling (Required)*** and **START**

Choose Loan Counseling Type

A counseling session will take 20-30 minutes to complete. You must complete the counseling in a single session. You cannot save a partially completed counseling

Counseling Type



Entrance Counseling (Required)

Entrance Counseling is required before you can receive your first Direct Subsidized Loan, or Direct Unsubsidized Loan as an undergraduate, or your first Direct PLUS Loan as a graduate/professional student.

[Learn More](#)

START



Financial Awareness Counseling

Financial Awareness Counseling provides tools and information to help you understand your financial aid and help you manage your finances.

Complete this counseling any time.

START

6. On the left side it says **Add School to Notify**

- a. Under Select School to Notify leave the *U.S. Schools/U.S. Territory School* circle filled in

- b. Under Choose a state **select Missouri**
- c. Under Search school by name type in *Missouri Valley College* and **select** the drop down that says *Missouri Valley College*

Add School to Notify

Select up to 3 schools you wish to notify of your counseling completion.

Choose from Associated Schools

- Select -

OR

Select School to Notify

U.S. Schools/U.S. Territory Schools

Non U.S. Schools

Choose a state:

MISSOURI

Search school by name:

Missouri Valley College

MISSOURI VALLEY COLLEGE

- d. **Select Notify the School**

Add School to Notify

Select up to 3 schools you wish to notify of your counseling completion.

This school is participating in Entrance Counseling through StudentLoans.gov.

School Name:
MISSOURI VALLEY COLLEGE

School Code/Branch:
G02489

School Address:
500 EAST COLLEGE STREET
MARSHALL, MO 653403197

NOTIFY THIS SCHOOL

[Go back to Search](#)

7. Under Select Student Type
 - a. Undergrad students **select** the *undergrad* option
 - b. Graduate or professional students **select** the *graduate or professional* option

8. **Select CONTINUE**

Notify These Schools

These schools will only receive a notification indicating that you successfully completed Entrance Counseling, and the date it was completed.

MISSOURI VALLEY COLLEGE G02489	500 EAST COLLEGE STREET MARSHALL, MO 653403197	X
-----------------------------------	---	----------

Select Student Type

- I am completing entrance counseling to receive Direct Loans as an *undergraduate* student.
- I am completing entrance counseling to receive Direct Loans as a *graduate or professional* student.

CONTINUE

9. Go slowly and be sure to answer the questions in **green**

MASTER PROMISSORY NOTE

1. Go to www.studentloans.gov
2. **Select Log In** (use your created FSA ID and Password to log in)
**** (if you do not have an FSA ID please select Create an FSA ID)**



3. A disclaimer message may pop-up **select Accept**

Disclaimer

This is a U.S. Federal Government computer system intended to be accessed solely by individual users expressly authorized to access the system by the U.S. Department of Education. For security purposes and to ensure that the system remains available to all expressly authorized users, the U.S. Department of Education monitors the system to identify unauthorized users. Anyone using this system expressly consents to such monitoring. Except as expressly authorized by the U.S. Department of Education, unauthorized attempts to access, obtain, upload, modify, change, and/or delete information on this system are strictly prohibited and are subject to criminal prosecution under 18 U.S.C. 1030, and other applicable statutes, which may result in fines and imprisonment. For purposes of this system, unauthorized access includes, but is not limited to:

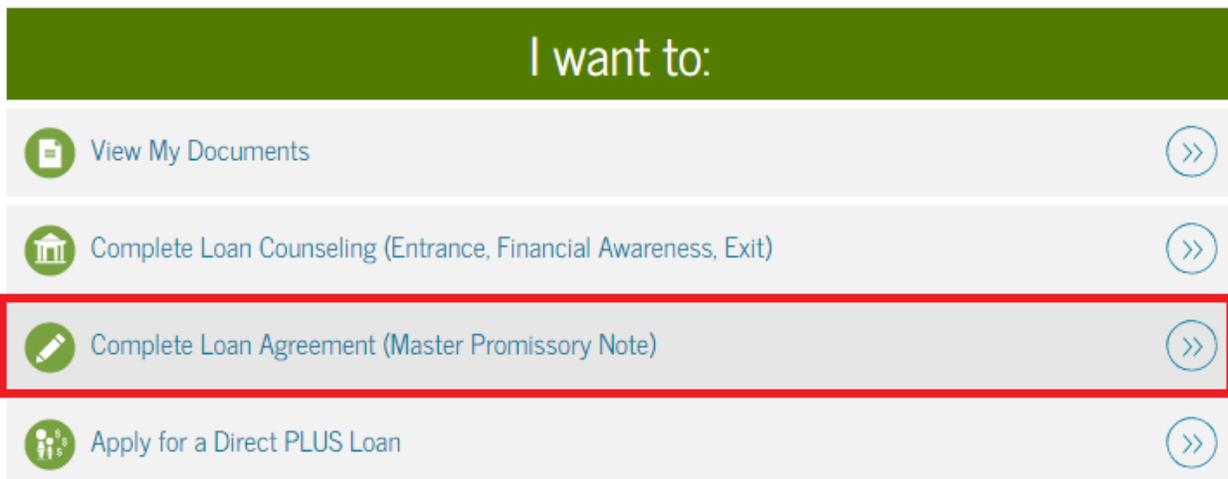
- Any access by an employee or agent of a commercial entity, or other third party, who is not the individual authorized user, for purposes of commercial advantage or private financial gain (regardless of whether that commercial entity or third party is providing a service to an authorized user of the system); and
- Any access in furtherance of any criminal or tortious act in violation of the Constitution or laws of the United States or of any State.

If system monitoring reveals information indicating possible criminal activity, such evidence may be provided to law enforcement personnel.

DECLINE

ACCEPT

4. **Select Complete Loan Agreement (Master Promissory Note)**



5. **Select** the type of MPN you need to complete – typically students will need to complete the *MPN for Subsidized/Unsubsidized Loans* (ex: sub/unsub, or grad/professional students, or parents)

Select the type of Direct Loan MPN you would like to preview or complete

MPN for Subsidized/Unsubsidized Loans

Use this MPN for Direct Subsidized or Direct Unsubsidized Loans available to eligible undergraduate or graduate/professional students.
Students must be logged in with their own FSA ID.

[Learn More](#)

[Preview a read-only version of the Subsidized/Unsubsidized MPN](#)

START

OMB No. 1845-0007 • Form Approved

PLUS MPN for Graduate/Professional Students

Use this MPN for Direct PLUS Loans available to eligible graduate/professional students.
Students must be logged in with their own FSA ID.

[Learn More](#)

[Preview a read-only version of the PLUS MPN for Graduate/Professional Students](#)

Graduate students should request unsubsidized loans up to their full eligibility. You may need to complete a Direct Subsidized/Unsubsidized Master Promissory Note.

START

OMB No. 1845-0068 • Form Approved

PLUS MPN for Parents

Use this MPN for Direct PLUS Loans available to eligible parents of eligible dependent undergraduate students.
Parents must be logged in with their own FSA ID.

START

6. You are required to complete the portion under *Borrower information* with an *
- a. Complete *Permanent Address*
 - b. If this is your current address check the box *this is my current mailing address*
 - c. It is asked is your mailing address different than your permanent address – if the addresses are not different **select No**. If the address is different **select Yes** and fill out your mailing address

Borrower Information

Driver's License State:

- Select -

Driver's License Number:

Permanent Address [More Information](#)

Address (line 1):

29358 154TH AVENUE *

State:

IOWA *

Address (line 2):

Zip Code:

52079 *

City:

ZWINGLE *

Country:

UNITED STATES *

This is my current permanent address. If permanent address information is incorrect, update as needed.

Is your mailing address different than your permanent address? [More Information](#)

Yes No

- d. Under contact information enter your *E-mail Address*, *Confirm E-mail Address*, and your *Telephone Number*

Contact Information

E-Mail Address: [More Information](#)

financialaid@moval.edu *

Confirm E-Mail Address:

financialaid@moval.edu *

Telephone Number:

6608314171 *

Mobile Phone Number:

7. Complete the *School Information* portion
 - a. Under *Select School to Notify* **Select** *U.S. Schools / U.S. Territory Schools*
 - b. Under *Choose a state* **Select** *Missouri*
 - c. Under *Search school by name* type in *Missouri Valley College* (the selected school will appear on the right hand side)
 - d. **Select** *CONTINUE*

School Information

Select School to Notify

U.S. Schools/U.S. Territory Schools

Non U.S. Schools

Choose a state:

MISSOURI

Search school by name:

Missouri Valley College

MISSOURI VALLEY COLLEGE

✓ The school you selected is participating in the electronic Master Promissory Note (MPN) process.

School Name:
MISSOURI VALLEY COLLEGE

School Code/Branch:
G02489

School Address:
500 EAST COLLEGE STREET
MARSHALL, MO 653403197

[Remove this school](#)

8. You are required to complete the portion under *Reference 1 and Reference 2* *(repeat the same steps for reference 2, using a different reference)

Reference 1

If you have previously completed information for the reference:

- Select -

Name [More Information](#)

First Name:

Billy *

Last Name:

Bob *

Middle Initial:

Permanent Address

Address (line 1):

500 East College Street *

Address (line 2):

Contact Information

Telephone Number:

6608314110 *

E-Mail Address:

City:
 *

State:
 *

Zip Code:
 *

Country:
 *

Relationship to You:
 *

*

9. Review and edit if needed *Borrower Information, School Information, Reference Information*
 - a. To edit **select** the *edit* options on the right-hand side

[Borrower Information](#)



10. If everything is correct **select** *CONTINUE*

11. **YOU ARE NOT DONE YET!!!** Scroll down the page, review and read as you go

Your MPN has not been submitted yet!

Scroll down to review and sign the Master Promissory Note.

To correct your information, click the browser's "Back" button or the "3 - Review & Edit" option at the top of the page.

12. At the bottom of the page it will say *Sign & Submit* check the box that you have reviewed the information about the Master Promissory Note
13. To officially sign type your *First Name* and *Last Name*
14. **Select** *SIGN & SUBMIT*

[Sign & Submit](#)

I have reviewed the information about me on the Master Promissory Note and acknowledge that it is true and correct. I have read, understand, and agree to the terms and conditions of the MPN, including the Borrower Request, Certifications, Authorizations, and Understandings and the accompanying Borrower's Rights and Responsibilities Statement. I agree to repay in full all loans made under this MPN according to the terms and conditions of the MPN.
 (Your response will be recorded and made part of your completed MPN.)

First Name:
 *

Middle Initial:

Last Name:
 *