

Missouri Valley College

Athletic Training Program

Retention & Academic/Clinical Probation Policy

Retention

In order for an athletic training student to remain in good academic/clinical standing within the MVC ATP; s/he must satisfy all of the following at the conclusion of each semester:

- Successful completion of in-service training requirements (August only).
- Maintain a minimum cumulative GPA of 3.0 while receiving a minimum of a “B” in each athletic training required major course.
- Successful completion of the required minimum clinical hours.
- Successful completion of surgery observations and physician office hours (juniors only).

Academic/Clinical Probation Policy

Failure to satisfy any of the above retention requirements at the conclusion of any semester will result in the athletic training student being placed on academic/clinical probation for a minimum of 1 semester and undergoing remediation.

If an athletic training student does not earn a minimum of a “B” in an athletic training required major course s/he will be required to halt progression of the ATP until the course is repeated and a minimum grade of “B” is obtained. The course must be repeated during the subsequent academic cycle; likely postponing graduation by an academic year. The athletic training student must formally re-apply to the ATP. If an athletic training student is readmitted to the ATP s/he will be placed within the ATP on a space-available basis. Only the program director has the discretion to determine an appropriate placement within the ATP.

If an athletic training student earns a minimum of a “B” in all assigned athletic training required major courses, but his/her cumulative GPA falls below 3.0; the athletic training student can continue the athletic training major course sequence, but will not be allowed to enroll in the clinical course or perform any clinical duties during the subsequent semester. His/her clinical course will be completed during the subsequent semester once s/he is removed from probation. This may result in additional financial expense and/or graduation postponement.

Dismissal From the Athletic Training Program

In the event any of the following occurs, the athletic training student will be ineligible to continue the athletic training degree program at MVC regardless of any other factors. The individual will be encouraged to pursue other academic degrees available at MVC.

- Failure to remove him/herself from academic/clinical probation within 2 semesters.
- Receive three (3) or more “Notice of Formal Reprimand.”

Missouri Valley College Athletic Training Program Retention & Academic/Clinical Probation Appeals Process

The program director will inform the athletic training student that s/he will be placed on academic/clinical probation within 10 days after the posting of grades at the semester's conclusion.

An athletic training student has the right to appeal academic/clinical probation from the MVC ATP, if the athletic training student feels that s/he completed the retention requirements, or there were/are factors such as undue hardship because of death of a relative, an injury or illness suffered by the athletic training student, a similar special circumstance(s), or the academic/clinical probation decision was not correctly made.

In order to appeal a decision, the athletic training student must submit a typed and signed statement of explanation to the School of Nursing and Health Sciences administrative assistant to be reviewed by the program director.

The typed statement must meet the following criteria:

- Typed statement of explanation (2-page maximum) that describes what should be reconsidered as it pertains to this specific academic/clinical probation notification
- Any associated documentation that specifically substantiates what is described in the typed statement of explanation

This statement of explanation must be received within 10 days after the athletic training student is notified s/he will be placed on academic/clinical probation. If this date occurs on a weekend or holiday the materials must be submitted *before* Missouri Valley College closes. The statement must be printed, signed, and submitted in-person or mailed (same mailing address as listed on the ATP application form). *Statements received by any other means (i.e. e-mail or fax) will not be considered.*

The case will be evaluated by an appeals committee created by the program director. The athletic training student maybe invited to speak to the appeals committee; but this is at the digression of the appeals committee.

The athletic training student will be notified of the appeals committees' decision within 10 working days after the date the appeal was received. This decision is final.