Student Research Symposium Checklist

- [ ] **Make yourself aware of important dates!**
  - [ ] Submissions are due October 31 & Symposium is December 4

- [ ] **Identify your project & get started!**
  - [ ] Talk to your instructors, advisors, partners, & collaborators

- [ ] **Write your abstract!**
  - [ ] Attend abstract-writing workshops: October 17 from 3:30-4:30pm and October 30 from 7-9pm in the Library.
  - [ ] Get feedback from someone

- [ ] **Submit your proposal!**
  - [ ] Submission forms shared in your email and on the SRS website
  - [ ] Make sure to double-check everything before submitting
  - [ ] Get it in by midnight on Monday, October 30

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- [ ] **Watch your email for details!**
  - [ ] Check November emails - lots of information will be sent
  - [ ] If you're a session chair, attend a session chair training
  - [ ] Program will be shared the last week of November

- [ ] **Share your work before the session!**
  - [ ] Attend practice session offerings
  - [ ] Make sure to share your presentation project with your session chair

- [ ] **On Symposium Day!**
  - [ ] Dress your best! Important and meaningful event, look the part!
  - [ ] Review the program for your times and locations
  - [ ] Check in at the registration desk - get your nametag
  - [ ] Get to your session early & be ready to go - You got this!
  - [ ] Attend awards reception at 4pm - Your name might get called!