

MISSOURI VALLEY COLLEGE – REGISTRAR’S OFFICE

PASS / FAIL REQUEST

NAME: _____ STUDENT NUMBER: _____

SEMESTER/YEAR: _____ DATE: _____

Students (sophomore and above) have the option of selecting one course per term for the pass/fail grade. This declaration must be made by the date specified in the academic calendar. The request must bear the signature of the student and faculty advisor. The pass/fail option, once exercised, is binding for the term. Courses in the major or minor or classes previously taken for a grade may not be taken on a Pass/Fail basis. Students that earn a grade of A, B, C or D will have a grade of P (Pass) recorded. Pass grades are not calculated in the grade point average. Students that earn a grade of F will have a grade of F (Fail) recorded and it will be calculated in the grade point average.

COURSE #: _____

COURSE TITLE: _____

CREDIT HOURS: _____

INSTRUCTOR: _____

STUDENT SIGNATURE: _____

FACULTY ADVISOR: _____