

## **DUAL CREDIT TUITION PAYMENT POLICY**

All course tuition payments are due at registration. Single course registration requires full payment of tuition in order to be enrolled and entered into the computer.

### **DOWN PAYMENT**

If enrolling in more than one course, a minimum deposit of \$240.00 is due at the time of registration to be enrolled in your courses. If you are enrolling in one or more online courses, a \$20.00 per semester online fee will also need to be paid in addition to your down payment.

### **PAYMENT PLANS**

One-half of any remaining balance is due 30 days after registration. Remaining balance is due within 60 days of registration.

A billing statement will be mailed to the student's home address prior to the 30 – day deadline. If the full payment is not received after 60 days, the student will be dropped from the course.

Registrations received without the minimum down payment will not be processed. Registrations will not be processed if a student has a pending balance pending from a previous year or semester.

### **QUESTIONS CONCERNING BILLING OR PAYMENT SHOULD BE DIRECTED TO :**

Tonia Bartel  
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Missouri Valley College  
500 E College St  
Marshall, MO 65340  
660-831-4105