

Cr-auth

MVC Student ID Number: _____

**PAYROLL AUTHORIZATION AGREEMENT
AUTOMATIC DEPOSITS (ACH CREDITS)**

I (we) hereby authorize (Missouri Valley College), hereinafter called COMPANY, to initiate credit entries to my (our) account indicated below and the financial institution named below, hereinafter called FINANCIAL INSTITUTION, to credit the same to such account I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law.

FINANCIAL INSTITUTION/BANK NAME. *NO cash apps

CITY

ROUTING NUMBER

ACCOUNT NUMBER. *NOT DEBIT CARD NUMBER

Type of Account: ___Checking ___Savings

This authority is to remain in full force and effect until COMPANY has received written notification from me (or either of us) of its termination in such time and manner as to afford COMPANY and FINANCIAL INSTITUTION a reasonable opportunity to act on it.

Print Individual Name

Social Security Number

Signature

Today's Date

PLEASE ATTACH COPY OF VOIDED CHECK OR AUTHORIZED DIRECT DEPOSIT INFORMATION FROM FINANCIAL INSTITUTION/BANK.

I agree to have my Student Worker payroll voucher sent electronically to my MVC school email address: _____

(MVC student email address)

Note: It is your responsibility to keep each voucher for your records. Payroll vouchers cannot be reprinted in the payroll office. If you lose/delete your e-mailed voucher, a report can be generated from the system in an emergency