Missouri Valley College
Campus Housing

2011-2012
Application, Contract and
Terms and Conditions of Residence
Missouri Valley College (M.V.C.)
2011-2012
Housing Contract & Terms and Conditions of Residence

This housing contract is a binding agreement between the M.V.C. student and M.V.C. In accepting this assignment to a residence hall, apartment, and or any other housing provided by M.V.C., the student agrees to live in college housing for the entire 2011-2012 academic year, purchase the meal plan and comply with all rules and regulations as outlined in this document. Upon any violation of this agreement, college housing policies, college regulations, or other policies as outlined in the 2011-2012 M.V.C. Student Handbook or college catalog, the college reserves the right to immediately evict a student from housing.

Please read each section carefully and initial.

---

**Room & Board Guidelines**

M.V.C. anticipates 100% occupancy for the upcoming fall semester. Therefore, a resident student contracts for a space in a residence hall, apartment, and or any other housing provided by M.V.C., but not for specific room or roommate assignment. The college will make a reasonable effort to place students where and with whom they would like to room, however that is not always possible. The college reserves the right to consolidate students without roommates and reassign students to different rooms or residence halls in the event such reassignments are deemed necessary. In the event occupancy levels permit, students may request a private room for an additional cost of $500.00 per semester.

**Agreement Period**

1. All housing facilities and food service will open for freshmen on 8/19/2011 and for returning and transfer students on 8/20/2011. Housing facilities will officially close on May 4, 2012.

2. Housing and Food Services will also be closed for Christmas and spring break. Rooms must be properly closed down and vacated by the dates and times outlined in the student handbook. Housing may be provided during the breaks for residents that cannot leave and said students are subject to relocation and are required to pay rent of $90.00 per week. Missouri Valley College does not prorate housing cost by the day all usage and over stays are charged on a weekly basis.

**Termination of Contract**

1. To terminate the housing contract before beginning of fall semester, the student must submit a termination of housing contract form or submit a letter, mailed certified mail, to the Office of Student Affairs stating that they wish to terminate their housing contract by July 22, 2011. Failure to properly terminate M.V.C. housing contract will result in a charge of $850.00 for the semester. Students who withdraw or have their housing privileges terminated due to policy and procedure violation(s) and/or failure to adhere to academic standards after the 4th week of class will be responsible for the entire cost of housing.

2. To terminate the contract prior to spring semester, the student needs to submit a termination of housing contract form or submit a letter, mailed certified mail, to the Office of Student Affairs stating that they wish to terminate their housing contract by December 9, 2011. Failure to properly terminate M.V.C. housing contract will result in a charge of $850.00 for the semester. Students who withdraw or have their housing privileges terminated due to policy and procedure violation(s) and/or failure to adhere to academic standards after the 4th week of class will be responsible for the entire cost of housing.

3. M.V.C. reserves the right to cancel the contract with no refund of room cost if a student violates the terms of this contract, college regulations and policies as outlined in the Student Handbook and college catalog, and local, state, or federal laws. If contract is terminated due to disciplinary violation refer to refund policy in MVC student handbook.

**Cost of Housing**

1. The cost for residence facilities owned by Missouri Valley College is set up into four tiers each tier represents a different cost. Tier 1 costs $1,725 a semester, Tier 2 costs $1,975 a semester, Tier 3 costs $2,125 a semester and Tier 4 costs $2,225 a semester.

**Terms and Conditions of Occupancy**

College policies. It is the student’s responsibility to become familiar with College regulations, including but not limited to this contract, the 2010-2011 Student Handbook and college catalog. Failure to adhere to the policy and procedures of M.V.C. can cause your housing and or enrollment status to be placed under review.

1. The student is expected to be enrolled in at least 12 credit hours and considered full time. Failure to maintain full time status will cause a termination of the contract. The student will be expected to be moved from housing and pay all costs associated with termination of the contract.

2. The student resident is expected to reasonably maintain his/her assigned living space relative to order, cleanliness and safety. The resident will be held financially accountable for the repair or replacement cost of any damage to his/her furnishings therein. When two or more residents occupy the same room, apartment or house and responsibility cannot be ascertained for damaged caused in the room, the damage charge will be divided equally among all the residents.

3. The student agrees not to modify or alter modifications of the permanent structure of the room. This includes painting or making repairs without prior permission from the Student Affairs Office.

4. Relative to public and common area damages (i.e. bathrooms, lounges, hallways, etc.) where costs are substantial and responsibility is not accepted by or identified as belonging to an individual or group, charges will be determined and assessed equally among all the residents of a particular hall or floor.

5. Prohibited on campus:
   a) Possession, distribution, or use of alcoholic beverages or related items.
   b) Weapons, dangerous substances or materials. Toy or look alike weapons are also prohibited.
   c) Misuse, tampering, or vandalism of fire alarm systems, fire extinguishers, electrical breakers or other safety/security equipment.
   d) Unlawful possession, use or distribution of illicit drugs and related paraphernalia.

---

**Check In & Out process**

Prior to students arriving, the Residence Life Staff will complete a check-in form detailing the condition of the room and its furnishings. It is the student’s responsibility to review this form and note any additional items that need repair or any damage. This will ensure that the student is not held responsible at check out for any damage to the room that was present when the student checked in. A member of the Residence Life Staff will inspect all rooms (including hallways and closets) to assess damage and cleanliness any time a student moves out of a housing unit (room change, withdrawal, dismissal, or end of term.) For multi-occupancy rooms, all persons are responsible for cleaning their room, and ensuring their keys are returned to the Student Affairs Office. Each resident must be checked out individually. All belongings not taken will be considered abandoned property disposed of. Missouri Valley College reserves the right to assess charges for damages to a living area for 10 days post departure of the occupier.

---

**Room Furnishings**

All M.V.C. residence hall rooms are equipped with a bed, desk, chair, dresser and closet for each student. All college furnished items must remain in the room. Students wanting lofts must fill out a waiver form in the Office of Student Affairs. All lofts must be inspected by the M.V.C. Maintenance department. The student handbook provides a list of items that are permitted and prohibited in campus housing.

---

**Residential Authority**

The college will make every reasonable effort to respect the privacy of students and give prior notice of entry into students’ rooms. The College reserves the right of entry without notice for such purposes as may be necessary to assure compliance with policies of the college and federal, state, and local laws; to verify occupancy; to maintain the premises; and to meet emergencies. Students are responsible for conduct violations identified during maintenance or occupancy inspections.

---

**Room/Residence Changes**

Any student who wishes to change rooms or residences must complete a Room Change Request form. If their request is granted by the Student Affairs Office, they will be charged a $100 Room/Residence Relocation fee. The Student Affairs Office reserves the right to deny Room Change Requests. If a student is required to relocate by the Student Affairs Office for any reason, they will not be charged the Room/Residence Relocation fee.
Missouri Valley College
2011-2012 Residential Housing Contract and Terms of Agreement

Last Name:_________________________________ First Name:_________________________________ MI_________

Male ☐ Female ☐ Date of Birth ___/___/______ Student I. D. ______________________________

Address:______________________________________________________________________________________________________________
Street                                        City                                                     State                    Zip code

Your Cell Phone:_____________________________ Home Phone_______________________________

Emergency Contact __________________________Work Phone#_______________________ Cell Phone #_______________
Address_____________________________________________________________________________________________________________________
Street                                         City           State                 Zip Code

1. I am a (mark one): ☐ First Year Freshman ☐ Returning Student ☐ Transfer Student
2. Semester of Desired Entrance (mark one): ☐ Fall 11 ☐ Spring 12
3. Do you prefer a neat/tidy room: ☐ Yes ☐ No
4. I like: ☐ Country ☐ Rock ☐ Blues ☐ Rap ☐ Reggae ☐ R&B ☐ Other__________________
5. I like to study in the : ☐ Morning ☐ Afternoon ☐ Evening ☐ Late Night
6. I usually go to bed: ☐ Between 8p.m.-11p.m. ☐ After Midnight
7. Are you interested in Greek Organizations? ☐ Yes ☐ No
8. Please list the activities that you plan to participate in: (athletic, theatre, Christian organization, etc.)

Do you need special housing accommodations under the American Disabilities Act? ☐ Yes ☐ No

M.V.C. will strive to place you in the residence with the roommate of your choice. However, due to the anticipation that M.V.C. will have 100% occupancy in the fall of 2011, students are subject to be moved to different facilities, if deemed necessary for consolidation purposes. A student may, therefore, be placed in housing with greater cost, than their original interest and choice. Students will be responsible for the cost of the residence facility where they reside for the academic year 2011-2012.

First Year Freshman Residence Hall & Housing Options:
Men: Blackburn Hall(ΔΦ), George Mack Hall(TKE), Roberts Hall(ΣN), Moreland Hall, Men’s Honor Hall, Porter Brown Hall
Women: MacDonald Hall, Porter Brown Hall

Returning Students and Transfers Residence Hall & Housing Options:
Men: Blackburn Hall(ΔΦ), George Mack Hall(TKE), Roberts Hall(ΣN), Porter Brown Hall, Blosser Hall, Young Hall, Conway Apartments, Belle Apartments, Redman Apartments,610, 606 & 602 Morrow, 1166 S Brunswick, 303 Edna, 1257, 1271 S. Olson& Vail-Brown Apartments. Porter Brown Hall, Viking Village
Women: MacDonald Hall, Ashford Hall, Porter Brown Hall, 1260 Olson, 512 & 516 E. Rae, and 1455 Redman Apartments, Viking Village

Residence Hall Choices:  #1 ________________  #2 ________________  #3 ________________
Roommate Choices:  #1 ________________  #2 ________________  #3 ________________

My signature below acknowledges that I have read, understand and agree to abide by the terms of this agreement.

Student Signature____________________________________________________________   Date__________

Office use only

Date & Time Received  __________  Student Affairs Official  ____________
Housing Assignment  __________  Box Assignment  ____________
Missouri Valley College offers several types of on campus housing to full time and graduate students. The college housing consist of traditional residence halls with either suite style or community bathrooms. We also offer apartment housing and a few three and four bedroom houses. With this wide range of housing there is also a range of cost associated with each type of housing and the amenities offered. The following is a list of all housing and the tier of cost associated with each building.

**Tier 4:**

Tier 4 consists of the newly built, in Fall of 2010, Viking Village. These four-plex apartment buildings are arranged in a village style setting around a courtyard. Each apartment contains four single occupancy bedrooms and one bathroom with double vanity sinks. Other amenities include a living/commons area for each apartment, small kitchenette minus appliances, laundry facilities, regular cable and wireless high speed internet and central heat and air.

The cost of Tier 4 housing is $2,225 per semester.

**Tier 3:**

Tier 3 consists of the newly built, in Summer of 2010, Porter Brown Hall located adjacent to Mack Porter Rodeo Stables and Arena. This new facility will house students in double occupancy rooms with a suite bathroom to be shared by neighbors. Other amenities include a mud room with lockers, a large community room, cable television, wireless high speed internet and central heat and air.

The cost of Tier 3 housing is $2,125 per semester.

**Tier 2:**

Tier 2 includes the following double and triple occupancy bedroom apartments: Vail Brown, 1435 Redman St., 1459 Redman St., 600 Bell St., 314 Bell St.. All apartments in tier 2 have cable, high speed internet and central heat and air. The Vail Brown Apartments located on Brunswick Street were newly renovated in 2008 to have two and three person apartments. Each of these apartments contains either one or two bedrooms, depending on occupancy, with an individual bathroom and living area. The Redman and Bell Street apartments are six-occupancy apartments with two large bedrooms with ample room for three students each. Each apartment also contains a living room area, full bathroom and a small kitchenette minus appliances.

The cost of Tier 2 housing is $1,975 per semester.

**Tier 1:**

Tier 1 consists of all traditional residence halls and houses and the Conway Street Apartments. Houses range from two to six bedrooms and have occupancies from four to eleven people. Each house is equipped with internet and cable. In most cases occupancy in houses are two to a room. The available houses and their occupancies are: 1166 Brunswick(5), 303 Edna(6), 602 Morrow(11),606 Morrow(11), 610 Morrow(11), 1257 Olson(4), 1260 Olson(9), 1263 Olson(4), 1265 Olson(5), 1271 Olson(7)512 E. Rae(4) and 416 E Rae(4).

Male residence halls at Missouri Valley College for the most part contain traditional two occupancy rooms with community bathrooms and showers on each level of the building. These residence halls also have heat but air conditioners will need to be provided by the student. The available residence halls are: Blackburn Hall, George Mack Hall, Roberts Hall and Moreland Hall. Men's Honor Hall is a community style resident hall reserved for our incoming freshmen male academic leaders with a 3.0 GPA/20+ ACT with two and three person occupancy rooms. Men's Honor has internet and cable access as well as both central heat and air. Young Hall is our oldest building on campus and contains mainly single person occupancy rooms for male students. This building is designed with community style bathrooms on each floor. This building is equipped with heat, internet and cable but air conditioning must be provided by the student.

Female residence halls include MacDonald Hall and Ashford Hall. MacDonald Hall is our largest facility on campus and is unique due to the fact that half of the building has community style bathrooms and the other half has suite style bathrooms. The majority of MacDonald Hall has two person occupancy rooms; however, there are a few larger rooms. MacDonald Hall has both heating and air with internet and cable access. Ashford Hall has mostly two person occupancy rooms and consists of mainly suite style bathrooms. This facility has internet and cable as well as central heat and air.

The 1320 and 1328 Conway Street Apartments are six-occupancy apartments for male students with three bedrooms, housing two students each. Each apartment also contains a living room area and full bathroom, central heat and air, cable and internet access.

The cost of Tier 1 housing is $1,725 per semester.

Housing assignments are done in the order applications and down payments are received. The Office of Student Affairs will attempt to meet housing requests based on space availability; however, housing applications and down payments received after the date requested receive lowest priority and may not receive his or her first choice. The applicant may be placed in a house or apartment if space is not available in other facilities and is subject to all charges. *Members of Greek organizations are requested to live in the designated Greek facilities. Greek Housing is done through the respective chapter presidents; however, down payment and class registration policies still apply.*