MISSOURI VALLEY COLLEGE – REGISTRAR’S OFFICE

PASS / FAIL REQUEST

NAME: ____________________________   STUDENT NUMBER: ______________________

SEMESTER/YEAR: _______________           DATE: ________________

This form is to be retained with the faculty grade roster.

Students (sophomore and above) have the option of selecting one course per term for the pass/fail grade. This declaration must be made by the date specified in the academic calendar. The request must bear the signature of the student and faculty advisor. The pass/fail option, once exercised, is binding for the term. Courses in the major or minor or classes previously taken for a grade may not be taken on a Pass/Fail basis. Students that earn a grade of A, B, C or D will have a grade of P (Pass) recorded. Pass grades are not calculated in the grade point average. Students that earn a grade of F will have a grade of F (Fail) recorded and it will be calculated in the grade point average.

COURSE #:   ____________________

COURSE TITLE:  __________________________________________

CREDIT HOURS:  __________

INSTRUCTOR:  __________________________________________

STUDENT SIGNATURE: __________________________________________

FACULTY ADVISOR: __________________________________________