### Student Employment Application Steps:

1) Visit the following website for a list of available positions:
   www.moval.edu/financial_aid/student_employment.php

2) List your **top 3 choices** below for possible employment.

   If your first choice is not available you will be placed in the
   2nd or 3rd choice. If none of these positions are available
   you will be placed in an available Student Employment
   position.

3) Once you have been placed, a Student Employment
   Contract will be emailed to your moval.edu account. This
   contract will list your job assignment and supervisor.

### Requested Work Assignment:

1) ________________________  
   Requested Assignment

2) ________________________  
   Requested Assignment

3) ________________________  
   Requested Assignment

*Participating students who return applications without ALL of the completed Student Employment paperwork will be considered incomplete and you will not be assigned a job.*

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**STUDENT EMPLOYMENT**

- [ ] I want to participate in the Student Employment Program.
- [ ] I do not want to participate in the Student Employment Program.

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**Student Employment Office Use Only**

<table>
<thead>
<tr>
<th>Work Assignment</th>
<th>Supervisor</th>
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</thead>
<tbody>
<tr>
<td>Approved by</td>
<td>Date</td>
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Student Employment Office  
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www.moval.edu ● studentemployment@moval.edu