**Job Description**

**Summary:**
Under general supervision, Lift Truck Operator (LTO), Warehouse Worker will ensure safe and accurate receipt, storage, and shipment of food products utilizing equipment including, but not limited to sit down and stand up forklifts, stand up straddle trucks, walk behinds, pallet jacks, double pallet jacks and radio frequency equipment.

**Essential Functions:**
- Load and unload freight using equipment in an efficient and safe manner.
- Move product to storage areas with proper equipment.
- Efficiently stack and store the merchandise in the appropriate area.
- Pick orders for shipment and assemble various types of merchandise to be shipped.
- Check or count freight for accuracy and/or damage and infestation.
- Assist in maintaining the security of the warehouse.
- Conduct operations in a manner, which promotes safety.
- Participate in physical inventories, as needed.
- Perform labeling, sorting, wrapping, packing, and repacking.
- Operate equipment safely and efficiently. Equipment to include (but not limited to) stand up forklifts, stand up straddle trucks, walk behinds, pallet jacks, double pallet jacks and radio frequency equipment.
- Report all safety malfunctions on equipment.
- Comply with OSHA standards.
- Must be able to meet production standards.
- Maintain a clean, neat, and orderly work environment.
- Follow attendance policy, show up for work on time and ready to work assigned shift.
- Charge or change forklift battery as needed.
- Perform other duties as assigned, may be required to perform duties outside of their normal responsibilities from time to time, as needed.

**Experience and Skills**

**Knowledge Skills and Abilities Required:**
- Requires ability to work independently
- Requires ability to become forklift certified
- Requires ability to read numbers and labels
- Requires ability to add, subtract, multiply, and divide
- Occasionally works overtime, evenings, or weekends in order to complete work or to attend meetings
- Requires the ability to pay close attention to details, meet deadlines, and work with difficult individuals
- Must be able to relate to other people beyond giving and receiving instructions: they must get along with co-workers without exhibiting behavioral extremes; perform work activities requiring reasoning, negotiating, instructing, persuading, or speaking with others; and respond appropriately to criticism from a supervisor.
Tools and Technology:
- Computer
- Warehouse management system and related components
- Pallet Jack, high lift, sit down or stand up lift truck, Hi-lift, RC

Educational Requirements:
- High school diploma or general education degree (GED) preferred, or
- At least one year related work experience.

Physical Requirements:

While performing the essential functions of this job, the employee is required to constantly function in a cold environment. The employee is frequently required to lift up to 80 lbs.; stand; handle objects; sit; use close vision; use distance vision; and hear. The employee is occasionally required to bend, twist, kneel, and climb.

To perform this job successfully, an individual must be able to perform the essential functions for this position and meet the physical requirements needed to perform them. Reasonable accommodations may be made for qualified individuals with disabilities.

Additional Info

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<th>Job Level</th>
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