Missouri Valley College

Service Program
Assessment and Planning Report

Year: 2009-2010
Service Program: DUAL CREDIT Supervisor: KEVIN HART

I. Mission

Provide quality college credit at a reasonable cost to high school juniors and seniors

II. Goals

1) Recruit and retain highly qualified adjunct instructors.
2) Expand course offerings to include many general education classes.
3) Extend access to higher education to students from all educational and economic backgrounds.
4) Offer courses on-line as well as I-TV, on-campus, and high school based.
5) Provide continuing support services to instructors and students enrolled in dual credit.
6) Encourage students to continue their college education as MVC students.

III. Service outcomes

1) Highly qualified adjunct instructors will be recruited and retained.
2) Course offerings will be expanded to include many general education classes.
3) Access to higher education will be extended to students from all educational and economic backgrounds.
4) Online, I-TV, on-campus, and high school based courses will be offered.
5) Continuing support services will be provided to instructors and students enrolled in dual credit.
6) Dual credit students will continue their college education at MVC.

IV. Service delivery map

Functions
1) Brochure distribution to high schools
2) Meeting with high school principal and/or counselor
3) Meeting with adjunct instructor
4) Informational meeting with parents/student at high school
5) Initial visit to dual credit classrooms
6) Email/phone calls with high school counselor
7) Periodic visits with adjuncts at their schools  
8) Arrange visits to campus  

<table>
<thead>
<tr>
<th>Functions</th>
<th>Brochures</th>
<th>Principal Counselor Meeting</th>
<th>Adjunct Meeting</th>
<th>Parent Student Meeting</th>
<th>Visit Class</th>
<th>Email/calls</th>
<th>Periodic Visits</th>
<th>Campus Visits</th>
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<tbody>
<tr>
<td>Highly qualified adjuncts</td>
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<tr>
<td>Expanded course offerings</td>
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<tr>
<td>Access for all students</td>
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<tr>
<td>Continuing Support</td>
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<tr>
<td>Continued Education At MVC</td>
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V.  Assessment tools

Review enrollment and other data to determine:
1) Number of highly qualified adjunct instructors participating each semester.
2) Number of general education classes offered each semester.
3) Total number of students enrolled in dual credit classes.
4) Number of courses being offered through each medium: on-line, I-TV, on-campus, and high school based.
5) Number of dual credit students who enroll at MVC as full-time college freshmen.

VI.  Summary of findings

1) Number of highly qualified adjunct instructors
   a. Fall 2009: 23
   b. Spring 2010: 25
2) Number of general education classes offered
   a. Fall 2009: 5
   b. Spring 2010: 5
3) Number of students enrolled in dual credit classes:
   a. Fall 2009: 562
   b. Spring 2010: 361
   c. Total: 923
4) Number of courses offered through each medium
   a. ITV: 5
   b. On-campus: 11
   c. High school based: 22
VII. Level of achievement of goals

The 2009-2010 Dual Credit program was very successful in providing high quality college credit courses to high school juniors and seniors at a reasonable cost. Seventeen high schools participated in the Missouri Valley College Dual Credit Program in 2009-2010.

1) The number of highly qualified adjunct instructors increased from the fall to spring semester. In addition, twelve Missouri Valley College professors offered classes on campus to seniors from Marshall, Santa Fe, and Malta Bend High Schools.

2) Twenty-one different college courses were offered, five of which meet general education requirements.
   - BI104 Principles of Biology/Lab
   - CH111 General Chemistry/Lab
   - CS110 Intro to CIA
   - CS119 Computer Applications
   - EN130 Rhetoric & Composition
   - EN160 Literature & Composition
   - HS104 Foundations of American History I
   - HS 105 Foundations of American History II
   - HS115 World Civilizations
   - HS116 World Civilizations II
   - MA160 Finite Math
   - MA165 College Algebra
   - MA170 Pre-Calculus
   - MU101 Introduction to Music Literature
   - MU105 Fundamentals of Music
   - PH105 Environmental Science
   - PS100 Foundations of Federal Government
   - PY100 Principles of Psychology
   - RE100 Introduction to World Religion
   - SC100 Introduction to Sociology
   - SP100 Public Speaking

3) By offering the Dual Credit program in many high schools, students from all backgrounds have the opportunity to earn credit at a reasonable cost. The seventeen high schools participating in 2009-2010 were:
   - Bosworth R-V
   - Carrollton R-VII
   - Fairfax R-III
   - Hale R-I
   - Lafayette Co. C-I
   - Malta Bend R-V
   - Marshall High School
   - Mound City R-II
   - North Andrew Co. R-VI
   - Northwestern R-I at Mendon
   - Pettis Co. R-V
Santa Fe R-X  
Southwest Livingston Co. R-I  
Stet R-XV  
Sweet Springs R-VI  
Tarkio R-I  
Tina-Avalon R-II

4) While the number of classes taught on campus by MVC professors or in high schools by highly qualified adjuncts is at a satisfactory number, the offering of online and I-TV classes is limited at this time.

5) As indicated by the Service Delivery Map, Dual Credit students and adjunct instructors are provided with all necessary support throughout the year.

VIII. Staff/Clientele/Program information

Table 1. Staff Profile

<table>
<thead>
<tr>
<th>Total number of program staff</th>
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<td>Number of program staff by gender</td>
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<tr>
<td>female</td>
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<tr>
<td>male</td>
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<tr>
<td>Highest degree for program staff</td>
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<tr>
<td>High school</td>
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</tr>
<tr>
<td>Associate’s</td>
<td></td>
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<tr>
<td>Bachelor’s</td>
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<td>Master’s</td>
<td>Ed.Spe</td>
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<tr>
<td>Doctorate</td>
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<tr>
<td>Years of professional experience in area</td>
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<td>6-10</td>
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<td>16-20</td>
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<td>21+</td>
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*Part time is defined as 20 work hours a week or less.

IX. Analysis/Interpretation

The Dual Credit Program at Missouri Valley College is a definite asset to both the college and the communities it serves. The students who participate receive a quality education, get a jump start on their college requirements, and pay only a fraction of the cost of typical college tuition. Adjunct instructors and high school counselors receive excellent support from the MVC staff and are invited to bring their students to campus for tours and other activities. In 2009-2010, 923 high school juniors and seniors were enrolled in a total of 2,781 credit hours through the Dual Credit Program.
X. **Action plan**

1) Continue to recruit and retain quality adjunct instructors.
2) Continue to add appropriate course offerings to the Dual Credit Program.
3) Expand access to dual credit courses by recruiting additional high schools to offer dual credit classes.
4) Expand online and I-TV course offerings.
5) Continue the high level of support services to instructors, counselors, and students involved in the Dual Credit Program.
6) Continue to encourage Dual Credit Program participants to attend Missouri Valley College as full time students after graduation from high school.